

## **How to use the Bastion tag (key):**

**IMPORTANT:** when using **ANY SCANNER** make sure to put the tag on for **ONE SECOND**.

**ALSO: MAKE SURE** when entering the Bastion that the **ALARM** is **DEACTIVATED** (**Green**).

When the Bastion LOODS is **clearly** already in use:

Then you can simply open the Aeolus section by **IMPORTANT:** putting the tag on the scanner for **ONE SECOND**.

When the Bastion is **not (clearly)** already in use:

1. Go to the main door (picture 1) and open it by putting the tag on the scanner for one second;
2. When you are inside, make sure to look on your right to see (picture 3) if the alarms are (de)activated.
  - a. **Red** means the alarm is activated.
  - b. **Green** means the alarm is deactivated.
3. To use the **Aeolus section**: put the tag on the scanner 5/LOODS for one second and it will turn **Green**.
4. To use the **changing rooms**: put the tag on the scanner 2/(Batavier/Loefbijter) for one second and it will turn **Green**.
5. If the alarm of the place you are planning to use is already deactivated (**Green**), you can skip step 3 and 4.
6. Now you can go to your planned section.
  - a. To get to the Aeolus section, follow the path from picture 7-10 (through the first door and all the way in the back of the LOODS).
  - b. To get to the changing rooms, follow the path from picture 11-17 (at the end go through the last door and the changing are on the right).

What to do when the alarm goes off:

Make sure to grab your tag and go to the alarm scanners to see if the alarm where you were located is deactivated (**Green**). If it is activated (**Red**), you can deactivate it by putting the tag on the scanner for one second. If it was not in your area, someone might be already there that knows in which area the alarm went off.

**IMPORTANT:** the only alarms you can (de)activate are the 5/LOODS and 2/(Batavier/Loefbijter), so if the alarm goes off in another area, you will need help from someone from the other associations.

What to do if the tag does not open the Aeolus section:

Then the tag probably needs to be updated. You can do this by holding the tag against the main door scanner for one second (picture 1). After the key has been updated, you should be able to open the Aeolus section. If you are still having trouble with this after updating, you can contact someone from the board.

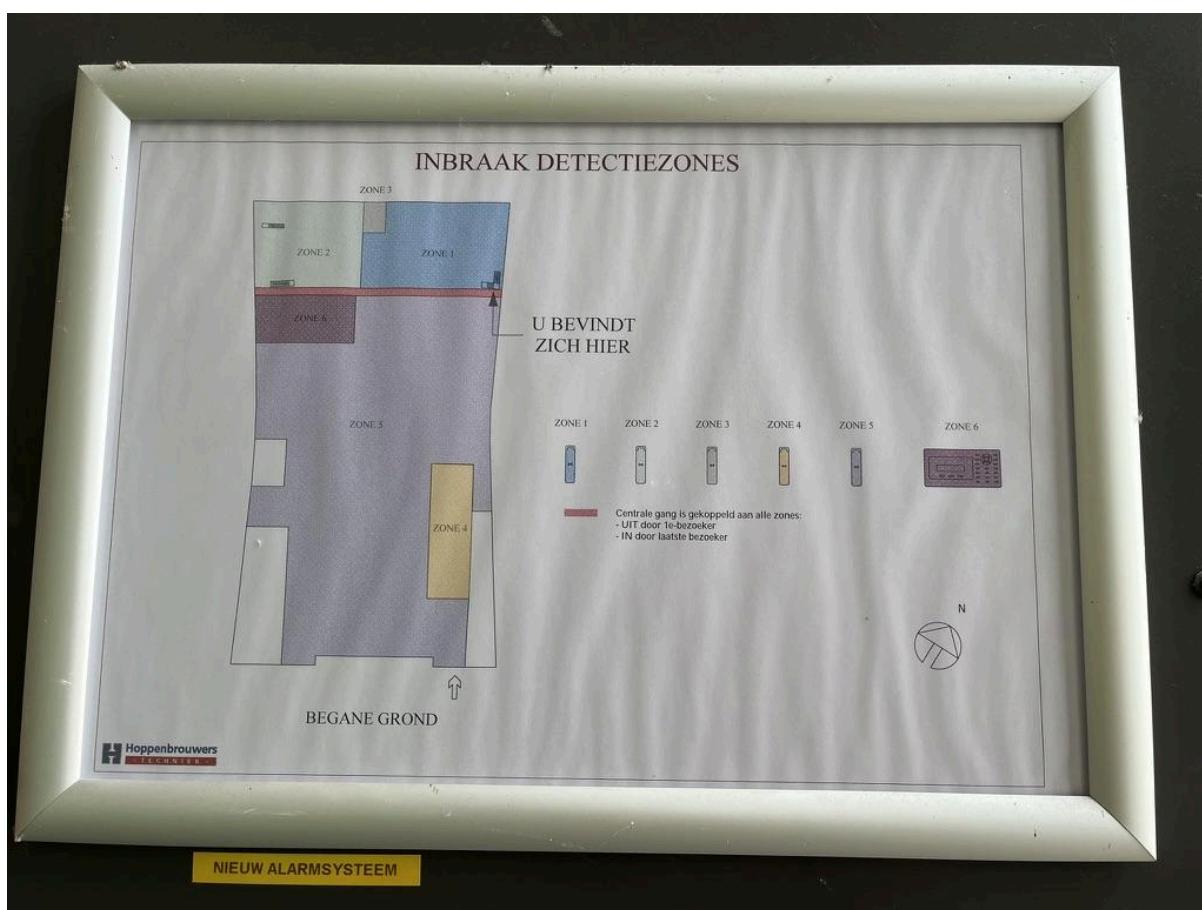
What to do when you are the last one to leave:

Make sure you are really the last one in the Bastion. If so, close everything off, like doors to the outside that may have been left open. After that, make your way back to the alarms by the main door and reactivate (**Red**) them by putting your tag on the scanner for one second. When the alarms are reactivated, you can leave by exiting through the main door and by closing the door behind you, the door will lock automatically.

**IMPORTANT:** the only alarms you can (de)activate are the 5/LOODS and 2/(Batavier/Loefbijter), so if you need to put the alarm on another area, there might still be someone else there, or you will need someone from the other associations to help you activate the alarm.









- De led brand groen, schakel het voor de deur ernaar ervoor te houden en de led rood wordt.
- Bij inschakelen van het alarm voor zone 5 (de loods) controleer of er niemand meer aanwezig is voor inschakelen.

**Algemeen:** Voordat je het alarm van een zone inschakelt controleer je of er niemand meer is.

**NB.** Deuren gaan wel open met je tag ook al haal je het alarm af. Wanneer je dit dus vergeet en wel binnen gaat, gaan deuren wel open! Dit kun je oplossen door naar de zonelezer te gaan en daar je tag aan te bieden totdat de groene led blinke.

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SALTO

BATAVIER

LOEFBIJTER





